

-
- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
 - San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies
-

Minute Action

AGENDA ITEM: 1

Date: March 10, 2010

Subject: Information Relative to Possible Conflict of Interest

Recommendation*: Note agenda items and contractors/subcontractors which may require member abstentions due to possible conflicts of interest.

Background: In accordance with California Government Code 84308, members of the Board may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve months from an entity or individual. This agenda contains recommendations for action relative to the following contractors:

Item No.	Contract No.	Contractor/Agents	Subcontractors
4	07181-1	Vavrinek, Trine, Day & Co. <i>Kevin Pulliam</i>	

Financial Impact: This item has no direct impact on the budget.

Reviewed By: This item is prepared monthly for review by the Board of Directors and Policy Committee members.

Approved
Administrative Committee

Date: _____

Moved: _____ Second: _____

In Favor: _____ Opposed: _____ Abstained: _____

Witnessed: _____

ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD -- 2010

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Paul Biane Board of Supervisors	X											
Patrick Morris City of San Bernardino	X	X										
Mike Leonard City of Hesperia	X	X										
Patricia Gilbreath City of Redlands	X	X										
Paul Eaton City of Montclair	X	X										
Josie Gonzales Board of Supervisors	X	X										
Brad Mitzelfelt Board of Supervisors	X	X										
Gary Ovitt Board of Supervisors	X	X										
Dennis Yates City of Chino	X	X										
John Pomierski City of Upland	X	X										
Rick Roelle Town of Apple Valley	X	X										
Neil Derry Board of Supervisors	X											

X = Member attended meeting. Empty box = Member did not attend meeting. Crossed out box = Not a member at the time.

ADMINISTRATIVE COMMITTEE ATTENDANCE RECORD – 2009

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Paul Biane Board of Supervisors	X	X		X	X	X		X		X		
Patrick Morris City of San Bernardino	X	X	X	X	X	X	X	X		X	X	
Mike Leonard City of Hesperia	X	X		X	X	X	X	X		X	X	
Bea Cortes City of Grand Terrace	X											
Patricia Gilbreath City of Redlands		X	X	X	X	X	X	X		X	X	
Paul Eaton City of Montclair	X	X	X		X	X	X	X		X	X	
Josie Gonzales Board of Supervisors										X	X	
Brad Mitselfelt Board of Supervisors	X		X			X	X	X		X	X	
Gary Ovitt Board of Supervisors		X	X	X	X	X		X		X		
Dennis Yates City of Chino	X	X	X	X	X	X	X	X		X	X	
Gwenn Norton-Perry City of Chino Hills	X	X		X	X	X	X			X		
Rick Roelle Town of Apple Valley		X		X		X		X				
Neil Derry Board of Supervisors							X	X		X	X	

X = Member attended meeting.

Empty box = Member did not attend meeting

Crossed out box = Not a member at the time.

*The Administrative Committee did not meet in September and December

admatt09.docx

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- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies
-

Minute Action

AGENDA ITEM: 3

Date: March 10, 2010

Subject: February 2010 Procurement Report

Recommendation:* Receive Monthly Procurement Report.

Background: The Board of Directors approved the Contracting and Procurement Policy (Policy No. 11000) on January 3, 1997. The Executive Director, or designee, is authorized to approve Purchase Orders up to an amount of \$50,000. All procurements for supplies and services approved by the Executive Director, or his designee, in excess of \$5,000 shall be routinely reported to the Administrative Committee and to the Board of Directors.

Attached are the purchase orders in excess of \$5,000 to be reported to the Administrative Committee for the month of February 2010.

Financial Impact: This item imposes no impact on the FY 2009/2010 Budget. Presentation of the monthly procurement report will demonstrate compliance with the Contracting and Procurement Policy (Policy No. 11000).

Reviewed By: This item is scheduled for review by the Administrative Committee on March 10, 2010.

Responsible Staff: William Stawarski, Chief Financial Officer

Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

FEBRUARY 2010 REPORT OF PURCHASE ORDERS

PO Number	Vendor	Purpose	Sole Source Y/N	Amount
10-108	Hinderliter, De Llamas & Associates	Quarterly analysis and reporting of Measure I Transportation Sales and Use Tax.	No - Per Agreement 93-079	\$9,600.00
			TOTAL PURCHASE ORDERS ISSUED	\$9,600.00

Minute Action

AGENDA ITEM: 4

Date: March 10, 2010

Subject: Vavrinek, Trine, Day & Co. Contract Amendment No. 1 for Auditing Services

Recommendation:*

1. Approve Amendment No. 1 to extend Contract 07-181 for auditing services with the firm of Vavrinek, Trine, Day, & Co; and
2. Amend the contract total for \$94,501 for a new contract total of \$341,846.

Background: On May 2, 2007 the Board approved a three year contract with optional two one year extensions with Vavrinek, Trine, Day & Co. to provide auditing services for SANBAG. During the three years of service, the staff at Vavrinek, Trine, Day & Co. has provided SANBAG with auditing services; assistance in the preparation of the annual financial statements; continuing assistance in addressing accounting issues that arise during the year; and proactive reporting to SANBAG staff on new issues and reporting requirements as they occur.

Vavrinek, Trine, Day & Co.'s experience with local governments and transportation agencies and their knowledge of SANBAG operations is important as SANBAG continues to work towards implementing the new accounting information system.

Staff recommends that the contract for auditing services be extended through Fiscal Year 2010-2011. There will be no cost increase from the previous year.

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Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

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Financial Impact: Funding to support the contract for auditing services will be included in the proposed SANBAG FY 2010-11 Budget in tasks ISF11 Indirect and 50211000 TDA Administration.

Reviewed By: This item is scheduled for review by the Administrative Committee on March 10, 2010


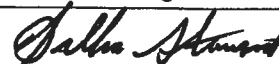

Responsible Staff: William Stawarski, Chief Financial Officer

SANBAG Contract No. C07-181-1

by and between San Bernardino Associated Governments and Vavrinek, Trine, Day & Co.
for Auditing Services

FOR ACCOUNTING PURPOSES ONLY						
<input checked="" type="checkbox"/> Payable <input type="checkbox"/> Receivable	Vendor Contract # <u>1000127</u> Vendor ID <u>02337</u>	Retention: <input type="checkbox"/> Yes _____ % <input checked="" type="checkbox"/> No	<input type="checkbox"/> Original <input checked="" type="checkbox"/> Amendment			
Notes:						
Original Contract: \$ <u>247,345</u>		Previous Amendments \$ <u>0</u>				
		Previous Amendments \$ <u>0</u>				
Contingency / Allowance Amount \$ <u>0</u>		Contingency / Allowance Total: \$ <u>0</u>				
		Current Amendment: \$ <u>94,501</u>				
		Current Amendment Contingency / Allowance: \$ <u>0</u>				
Contingency Amount requires specific authorization by Task Manager prior to release.						
Contract TOTAL ►						\$ <u>341,846</u>
* Funding sources remain as stated on this document unless and until amended by proper authority. Funding sources are those which are ultimately responsible for the expenditure. ▼ Include funding allocation for the original contract or the amendment						
Main Task/Project	Level 1	Level 2	Cost Code/Object	Grant ID/Supplement	Funding Sources/Fund Type (Measure I, STP, CMAQ, etc.)	Amounts for Contract Total or Current Amndmnt Amt
<u>0101</u>	<u>120</u>	<u>000</u>	<u>52100</u>	<u>81001</u>	<u>Indirect - General</u>	<u>\$ 68,284</u>
<u>0502</u>	<u>000</u>	<u>000</u>	<u>52100</u>	<u>69002</u>	<u>TDA Administration</u>	<u>\$ 26,217</u>
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
Original Board Approved Contract Date: <u>5/2/07</u>				Contract Start: <u>5/2/07</u>		Contract End: <u>6/30/10</u>
New Amend. Approval (Board) Date: <u>4/7/10</u>				Amend. Start: <u>7/1/10</u>		Amend. End: <u>6/30/11</u>
Allocate the Total Contract Amount or Current Amendment amount between Approved Budget Authority in the current year and Future Fiscal Year(s) Unbudgeted Obligation .						
Approved Budget Authority ►		Fiscal Year: _____ \$ _____		Future Fiscal Year(s) – Unbudgeted Obligation ►		\$ <u>94,501</u>
<input type="checkbox"/> Budget authority for this contract currently exists in Task No. _____ (C-Task may be used here.). <input type="checkbox"/> A budget amendment is required. A Budget Amendment Request is attached. <input checked="" type="checkbox"/> To be included in FY 10/11 Budget.						

CONTRACT MANAGEMENT	
Check all applicable boxes:	
<input type="checkbox"/> Intergovernmental <input type="checkbox"/> Disadvantaged Business Enterprise (DBE)	<input checked="" type="checkbox"/> Private <input type="checkbox"/> Underutilized DBE (UDBE)
<input type="checkbox"/> Federal Funds <input type="checkbox"/> State/Local Funds	

Task Manager: William Stawarski		Contract Manager: William Stawarski	
 Task Manager Signature	<u>3/3/10</u> Date	 Contract Manager Signature	<u>3/3/10</u> Date
 Chief Financial Officer Signature	<u>3/3/10</u> Date		

AMENDMENT NO. 1

CONTRACT NO. 07-181

AGREEMENT BETWEEN

SAN BERNARDINO ASSOCIATED GOVERNMENTS

AND

VAVRINEK, TRINE, DAY & COMPANY

This AMENDMENT No. 1 to SANBAG Contract No. 07-181 entered into as of the third day of March in the year of 2010, by and between SAN BERNARDINO ASSOCIATED GOVERNMENTS, a California public agency (hereinafter "SANBAG"), and VAVRINEK, TRINE, DAY & COMPANY (hereinafter "VTD" or the "Auditor").

WITNESSETH

WHEREAS, SANBAG under Contract 07-181 desires to avail itself of the experience, sources of information, advice, assistance and facilities available to VTD; to have VTD undertake certain duties and responsibilities; and to perform certain services as the auditor on behalf of SANBAG, as provided herein; and

WHEREAS, the PARTIES desire to amend the aforesaid contract to extend the period of performance and to increase the total contract amount;

NOW THEREFORE, the parties hereto do mutually agree to amend Contract No. 07-181 as follows:

1. The period of performance for Contract No. 07-181 shall be amended to extend the duration of Contract 07-181 to June 30, 2011.
2. The not-to-exceed cost of Contract No. 07-181 shall be increased by \$94,501, for a not-to exceed total contract amount of \$341,846.

3. Except as amended by this amendment, all other provisions of Contract No. 07-181 shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their authorized representatives as of the date set forth in the first paragraph of this Amendment.

**SAN BERNARDINO
ASSOCIATED GOVERNMENTS**

VAVRINEK, TRINE, DAY & CO.

By: _____
Paul M. Eaton
President

By: _____

Date: _____

Date: _____

Approved as to Form:

Approved by Chief Compliance Officer

Jean-Rene Basle
SANBAG Counsel

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 5

Date: March 10, 2010

Subject: Amend Policy 10122-3 - Deferred Compensation Plan by Participating in the County of San Bernardino's 401(a) plan

Recommendation:* Amend Policy 10122-3 - Deferred Compensation Plan by authorizing SANBAG to participate in the County of San Bernardino's 401(a) Plan and designating 401(a) Plan accounts as the destination for all SANBAG matches to eligible employees' deferrals.

Background: SANBAG Policy 10122-3 establishes a deferred compensation plan that provides for regular full time employees or regular part-time employees who are normally scheduled for a minimum of 40 hours per pay period.

Currently, both the employee's contribution and the SANBAG match go into a 457(b) deferred compensation plan. There is a \$16,500 limit on the total amount that can be deferred annually into a 457(b) plan.

By amending this policy and participating in the County of San Bernardino's 401(a) plan, employees' deferrals would continue to be made to individual 457(b) accounts and the SANBAG match to the deferrals would be credited to individual 401(a) accounts. The main benefit is that employees may contribute more

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Approved
Administrative Committee

Date: _____

Moved: _____ *Second:* _____

In Favor: _____ *Opposed:* _____ *Abstained:* _____

Witnessed: _____

ADM1003a-dab
Attachment:
ADM1003a1-dab

to their individual 457(b) accounts and are thus able to save more for their own retirement.

Financial Impact: This item will not have an impact on the approved SANBAG budget. The amount of match provided by SANBAG is not changed by this item.

Reviewed By: This item will be reviewed by the Administrative Committee on March 10, 2010.

Responsible Staff: Duane A. Baker, Director of Management Services

ATTACHMENT #1

San Bernardino Associated Governments	Policy	10122-3
Adopted by the Board of Directors August 7, 1991	Revised	3/10/10 Draft
Deferred Compensation Plan	Revision No.	3 2

Important Notice: A hardcopy of this document may not be the document currently in effect. The current version is always the version on the SANBAG Intranet.

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I. POLICY

SANBAG will provide deferred compensation, within the limits established by law, for regular full-time employees or regular part-time employees who are normally scheduled for a minimum of forty (40) hours per pay period.

II. SUPPORT STAFF EMPLOYEES

SANBAG will contribute **to the employer-sponsored 401(a) deferred compensation plan** \$1 to match each \$1 contribution made by the employee to the employer-sponsored **457(b)** deferred compensation plan up to a maximum combined total of 10 percent of the employee's annual salary (for example, 5 percent employee contribution and 5 percent SANBAG match).

The employee may contribute an additional amount to reach the Internal Revenue Service maximum.

III. PROFESSIONAL/ADMINISTRATIVE AND SENIOR MANAGEMENT STAFF EMPLOYEES

SANBAG will contribute **to the employer-sponsored 401(a) deferred compensation plan** \$3 to match each \$1 contribution made by the employee to the employer-sponsored **457(b)** deferred compensation plan up to a maximum combined total of 10 percent of the employee's annual salary (for example, 2.5 percent employee contribution and 7.5 percent SANBAG match).

The employee may contribute an additional amount to reach the Internal Revenue Service maximum.

IV. REVISION HISTORY

Revision No.	Revisions	Adopted
0	New policy adopted by the Board of Directors.	08/07/91
1	Edited as follows with no policy changes: - Changed "Association" to "SANBAG". - Revised paragraphs II and III to clarify contributions and matching by SANBAG. - Deleted par. IV. EXECUTIVE DIRECTOR. - Added REVISION HISTORY paragraph. These changes were not reviewed by the Board.	08/05/03
2	Par. I: Revised to delete "to regular full-time employees" and add provision for regular part-time employees meeting the minimum requirement of 40 hours per pay period.	06/01/05
3	Paragraphs II and III: • Revised "SANBAG will contribute ... " to "SANBAG will contribute to the employer-sponsored 401(a) deferred compensation plan ..." • Revised " ...to the employer-sponsored deferred compensation plan" to "... to the employer-sponsored 457(b) deferred compensation plan ..."	

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
 ■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 6

Date: March 10, 2010

Subject: SANBAG Fiscal Year 2010/2011 Budget – Administrative Committee Task Review and the Measure I Revenue Budget Estimate

Recommendation:* Review and provide direction relative to proposed tasks to be included in the 2010/2011 Budget and the Measure I Revenue Estimate for the 2010/2011 Budget.

Background: SANBAG staff has been developing tasks relative to the Fiscal Year 2010/2011 Budget. Details included with this item are narrative descriptions and draft total budget information for the tasks which come under the purview of the Administrative Committee. This review of tasks is intended to gain input on the appropriateness of the type and scope of the work effort. At this time, budget amounts and fund types are preliminary pending agency-wide revenue and expenditure compilation and review by SANBAG policy committees

The following tasks are presented for Committee review:

<u>Task Number</u>	<u>Description</u>	<u>Manager</u>
10411000	Intergovernmental Relations	Baker
50311000	Legislation	Baker
49011000	Council of Govts. New Initiatives	Baker
80511000	Building Operations	Baker
80611000	Building Improvements	Baker
60511000	Publications & Public Outreach	Barmack
50111000	Federal/Transit Act Programming	Alderman

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Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

<u>Task Number</u>	<u>Description</u>	<u>Manager</u>
50211000	TDA Administration	Alderman
50611000	Local Transportation Fund	Alderman
50711000	State Transit Assistance Fund	Alderman
51311000	Measure I Valley E & D	Alderman
60111000	County Trans. Commission-General	Schuiling
50411000	Measure I Admin – Valley	Stawarski
9180000	Valley Measure I Local	Stawarski
94211000	Financial Management	Stawarski
90711000	Debt Service – Big Bear/92 Issue	Stawarski
90811000	Debt Service – Mt. Unicorp./93 Issue	Stawarski
93111000	Debt Service – Major/97 Issue	Stawarski
94411000	Debt Service – Major/96 Issue	Stawarski
94611000	Debt Service – Barstow/96	Stawarski
94811000	Debt Service – Major/01 Issue A	Stawarski
94911000	Debt Service – Major/01 Issue B	Stawarski
95011000	Debt Service – Yucca Valley/01 Issue B	Stawarski

The proposed Measure I revenue estimate recommended by staff for the FY 2010/2011 budget, which will begin coming from the new measure, is based upon a 12.3% decrease over the FY 2009/2010 estimated revenue. Actual FY 2008/2009 Measure I revenue decreased 13.99% over the FY 2007/2008 actual revenue. Actual FY 2009/2010 revenue for the first 8 months is approximately 17.13% below FY 2008/2009 actual revenues for the same period. The staff recommendation represents a conservative Measure I revenue estimate for budget purposes. This is to reflect the slow economic recovery now taking place after a prolonged period of recession, which continues to affect the taxable sales revenue.

The Administrative Committee serves as the primary policy committee for budget review. This agenda item provides for task level review. At the April meeting of the Administrative Committee, information will be presented relative to anticipated levels of revenue from all sources, staffing, and program level budgets.

Financial Impact: The tasks under the purview of the Administrative Committee are those which deal with the overall agency administration and support. These tasks will be part of the overall budget adoption which establishes the financial and policy direction for the next fiscal year.

Reviewed By: This item is scheduled for review by the Administrative Committee on March 10, 2010.

Responsible Staff: William Stawarski, Chief Financial Officer

ADM1003c-ws
 ISF10

TASK: 10411000 INTERGOVERNMENTAL RELATIONS

OBJECTIVE: To foster SANBAG's involvement in a broad range of local, regional state and federal governmental settings.

ACCOMPLISHMENTS: SANBAG has worked on regional issues with its Southern California Consensus partners, which included Riverside County Transportation Commission (RCTC), Los Angeles County Metropolitan Transportation Authority (LACMTA), Orange County Transportation Authority (OCTA), Ventura County Transportation Commission (VCTC), Alameda Corridor Transportation Authority (ACTA), Alameda Corridor East Construction Authority, Southern California Regional Rail Authority, the California Department of Transportation (Caltrans), the Ports of Los Angeles/Long Beach/Hueneme, South Coast Air Quality Management District (SCAQMD), and the Southern California Association of Governments (SCAG). Together, the Southern California region was able to effectively advocate for the American Recovery and Reinvestment Act (ARRA), including provisions to distribute funds to regional agencies.

Additionally, SANBAG has maintained representation at the California Association of Council of Governments (CALCOG), Self-Help Counties Coalition and business sector organizations such as the Coalition for Americas Gateways and Trade Corridors, and Mobility 21. SANBAG also continues to coordinate with the League of California Cities and California State Association of Counties, to the extent possible.

DESCRIPTION: This work element groups all policy development, interagency activities and regional and statewide committee participation into one work element. Intergovernmental activity including Mountain/Desert, Inland, and city manager divisions of the League of Cities as well as the California State Association of Counties is included in this task. Staff also participates in statewide advocacy groups: e.g., the Self-Help Counties Coalition, Southern California Association of Governments, California Association of Councils of Governments, and the California Transit Association.

This task also provides for collaboration with local, State, and Federal agencies relative to SANBAG's Measure I Program.

SANBAG support for the monthly San Bernardino City/County Managers Technical Advisory Committee is budgeted in this task. The work element supports the participation and dues for SANBAG Board Members in California Association of Council of Governments and Western Council of Governments' meetings.

Coordination with the cities and County on the annual City/County Conference is also included in this Task.

WORK ELEMENTS:

1. Participation in the Self-Help Counties Coalition and the California Transit Association.

2. Participation in League of California Cities, Inland & Desert/Mountain Division, as well as each League Division's new Legislative Task Force.
3. Support of SANBAG's City/County Managers Technical Advisory Committee meetings.
4. Augmenting the bi-monthly CALCOG Directors meeting, CALCOG conducts an annual two-day policy conference in April, and a Board meeting in conjunction with either the League of Cities or the California State Association of Counties (CSAC) annual meeting in the October-November time frame.
5. Participation on the executive board for Mobility 21.
6. Participation on the Coalition for Americas Gateways and Trade Corridors policy committee pertaining to goods movement.
7. Coordinating planning and logistics for the annual City/County Conference.

FUNDING

SOURCES:	\$ 28,653	General Assessment Dues
	\$148,310	Measure I 2010-2040 Valley Administration Fund
	\$ 5,868	Measure I 2010-2040 Mountain/Desert Administration Fund
	<u>\$144,311</u>	<u>Measure I 2010-2040 Valley Freeway Projects Fund</u>
	<u>\$327,142</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/10
	\$ 0	Unbudgeted Obligations for Contracts Approved Prior to FY 2010/2011

MANAGER: Jennifer Franco

TASK NO. 10411000 Intergovernmental Relations
MANAGER: Jennifer Franco

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	75,755	97,308	58,887
Fringe Allocation	65,319	49,316	47,628
Indirect Allocation	118,395	107,050	88,727
Communications	0	300	150
Contributions/Other Agencies	4,000	6,000	6,000
Meeting Expense	6,782	3,500	3,500
Mileage Reimb/Nonemployee	135	280	250
Mileage Reimb/SANBAG Only	50	1,000	500
Office Expense	80	100	100
Postage	69	300	200
Printing – Internal Only	28	100	100
Printing – Miscellaneous	0	150	100
Professional Services	5,000	50,000	50,000
SANBAG Vehicle	0	200	200
Subscriptions	19	500	500
Training/Membership	12,890	65,000	65,000
Travel – Air	2,048	13,000	2,000
Travel – Other	2,899	12,500	2,000
Travel – Other/Nonemployee	349	500	500
Travel – Air/Nonemployee	422	800	800
Total New Budget	\$0	\$0	\$327,142
Total Actual/Planned Budget	\$294,240	\$407,904	\$327,142

TASK: 50311000 LEGISLATION

OBJECTIVE: Advocate for funding, legislation, and administrative action which advance transportation priorities in the County and enable the efficient delivery of transportation projects.

ACCOMPLISHMENTS: Throughout this year, SANBAG continued working with its state and federal advocates to reach out to the advocacy firms of our member cities and county to reinforce SANBAG's unified regional message.

The work supported by this task included legislative research, support materials for elected officials pertaining to SANBAG's policy positions and projects, coordination meetings, briefings for state/federal elected officials and their staffs, and advocacy trips.

In Washington, D.C., SANBAG met with Congressional representatives concerning the American Recovery and Reinvestment Act of 2009 (ARRA); the Fiscal Year 2010 Transportation, Housing and Urban Development appropriations bill; and the upcoming surface transportation authorization bill. Support materials for this trip included a new SANBAG video to highlight large-scale regional projects located in San Bernardino County and a booklet providing background information for SANBAG's multifaceted advocacy strategy.

SANBAG worked with the Legislature in Sacramento to convey the complexity of our funding issues in relation to the state's cash-flow crisis. SANBAG actively sought the protection of transportation funds and for the statewide consensus effort to assure the quick and equitable distribution of ARRA funds.

DESCRIPTION: This program has three components; 1) monitoring state and federal legislation; 2) providing written information to the Board and recommending SANBAG positions on legislation to implement the Board's goals; and 3) creating legislative proposals, sponsoring and directly advocating legislation to carry out SANBAG legislative and administrative advocacy programs.

The task budget contains funding for two professional services contractors, representing the agency in Sacramento and Washington, D.C. Additional provisions of this budget include the cost for a regularly scheduled SANBAG Board of Directors advocacy trip to Washington, D.C. and an annual SANBAG-sponsored trip for D.C. staffers to visit SANBAG.

WORK ELEMENTS:

1. Manage contracts and coordinate activity of SANBAG Sacramento and Washington, D.C. legislative advocacy firms:
 - a. Up to eight annual trips to Washington, D.C. The number of trips also includes trips taken by the executive director related to this task.

- b. Two Sacramento trips monthly.
 - c. Up to three trips per year for advocates to attend SANBAG meetings.
2. Convening periodic meetings with state, federal and local government legislative staff members:
- a. Federal staff briefing.
 - b. Periodic state legislative staff issues briefings--lunch meetings.
 - c. SANBAG advocacy trip in D.C. for up to seven board members
3. Coordinate legislative strategies and positions with member agencies of the Southern California Legislative Roundtable, League of California Cities, the California Transit Association, California Council of Governments (CALCOG), Mobility 21, the Southern California Regional Rail Authority and state and federal legislators.
4. Preparation of legislative matrixes of key bills, written attachments and oral presentations to the SANBAG Board of Directors and appropriate SANBAG Committees.
5. Direct contact with legislative offices providing information on adopted SANBAG legislative positions.
6. Advocate for transportation-related issues under consideration in the State Legislature and Congress.

FUNDING

SOURCES:	\$ 6,329	Measure I 2010-2040 Mountain/Desert Administration Fund
	226,459	Measure I 2010-2040 Valley Administration Fund
	48,310	Measure I Valley Rail 1990-2010 Fund
	<u>\$365,820</u>	<u>Measure I 2010-2040 Valley Freeway Projects Fund</u>
	<u>\$646,918</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/10
	\$ 0	Unbudgeted Obligations for Contracts Approved Prior to FY 2010/2011

MANAGER: Jennifer Franco

TASK NO. 50311000 Legislation
MANAGER: Jennifer Franco

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances			
Line Item			
Salaries	112,748	108,540	128,115
Fringe Allocation	97,216	55,008	103,619
Indirect Allocation	176,210	119,406	193,034
Communications	0	1,000	500
Meeting Expense	1,193	3,000	3,000
Mileage Reimb/Nonemployee	80	0	250
Mileage Reimb/SANBAG Only	881	2,000	2,000
Office Expense	268	500	500
Postage	177	200	200
Printing – Internal Only	62	600	300
Printing – Miscellaneous	5,380	200	200
Professional Services	151,228	189,612	166,000
SANBAG Vehicle	0	0	200
Subscriptions	2,292	7,000	7,000
Training/Membership	1,162	2,000	4,000
Travel – Air	1,218	13,000	13,000
Travel – Other	7,886	6,000	6,000
Travel – Air/Nonemployee	1,384	9,000	9,000
Travel – Other/Nonemployee	4,382	10,000	10,000
Total New Budget	\$0	\$0	\$646,918
Total Actual/Planned Budget	\$563,767	\$527,066	\$646,918

TASK: 49011000 COUNCIL OF GOVERNMENTS NEW INITIATIVES

OBJECTIVE: To serve as a depository for SANBAG membership dues which have been reserved for new initiatives related to Council of Governments activities approved by the Board.

ACCOMPLISHMENTS: This Task was created in 1999/2000 to develop a reserve of funds which could be allocated to new initiatives approved by the Board. Activities carried out under this Task include exploration of e-Government strategies, analysis of the impacts of electrical power industry on local governments, support of foreclosure prevention efforts by the Inland Empire Economic Recovery Corporation, coordination of a Regional Green House Gas Inventory and Reduction Plan.

DESCRIPTION: SANBAG has collected general membership dues since its inception. The dues are assessed according to a formula based 50% on population and 50% on assessed valuation of each member jurisdiction. The general membership assessment is collected to fund the activities of SANBAG when acting in its role as Council of Governments.

In Fiscal Year 2010/2011, \$28,653 of the general assessment dues has been budgeted in Task No. 10411000, Intergovernmental Relations, as established by the Board of Directors. The remaining amount of dues collected is budgeted in this Task. The Board also authorized this Task to be available to support new Council of Governments activities as approved by the Board.

WORK ELEMENTS:

1. Continue the initiative approved by the Board in Fiscal Year 2009/2010 to work with the Inland Empire Economic Recovery Corporation to promote and implement programs to help prevent home foreclosures.
2. Continue the initiative approved by the Board in Fiscal Year 2009/2010 to fund the coordination and preparation of a Regional Greenhouse Gas Inventory and Reduction Plan and a related Environmental Impact Report to help cities meet the requirements of SB 375 and AB 32.
3. Reserve local funds from general assessment dues until such time as expenditures of the funds are approved for activities related to SANBAG's Council of Governments role.

FUNDING

SOURCES:	\$154,716	General membership dues
	<u>\$ 73,510</u>	<u>General membership dues Increment</u>
	<u>\$228,226</u>	<u>TOTAL NEW BUDGET</u>
	\$784,897	Total Anticipated Encumbrances on 06/30/10
	\$ 0	Unbudgeted Obligations in Contracts Approved prior to FY 2010/2011

MANAGER: Duane Baker

TASK NO. 49011000 Council of Governments New Initiatives
MANAGER: Duane Baker

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$784,897
Contributions/Other Agencies			784,897
Line Item			
Salaries	2,179	11,042	8,698
Fringe Allocation	1,879	5,596	7,035
Indirect Allocation	3,405	12,147	13,106
Contributions/Other Agencies	50,000	969,678	199,387
Total New Budget	\$0	\$0	\$228,226
Total Actual/Planned Budget	\$57,463	\$998,463	\$1,013,123

TASK: 80511000 BUILDING OPERATIONS

OBJECTIVE: To provide the necessary administrative services to actively manage the operations of the historic Santa Fe Depot.

ACCOMPLISHMENTS: Pursuant to the SANBAG Board of Directors action in May 2000, all staff are now consolidated into one building. Since relocating SANBAG's offices in 2004, SANBAG has engaged the services of a property manager to assist in managing and marketing the facility.

DESCRIPTION: SANBAG oversees the day to day operations of the Depot. This task does not incorporate capital improvements that are contained in Task 80611000, Building Improvements. The fund that tracks this activity is a proprietary fund and is more commonly treated as an internal service fund.

WORK ELEMENTS:

1. Monthly review of property manager's reports and allocated costs to this task as appropriate.
2. Quarterly review of budgets and adjust as necessary.
3. Ongoing review of the property management account.

PRODUCT: Active management related to facility

FUNDING

SOURCES:	\$64,382	Rail Lease Assets
	<u>\$ 6,000</u>	<u>Local Funds/Reimbursement - Amtrak Revenue</u>
	<u>\$70,382</u>	<u>TOTAL NEW BUDGET</u>

\$ 0	Total Anticipated Encumbrances on 06/30/10
\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: Duane Baker

TASK NO. 80511000 Building Operations
MANAGER: Duane Baker

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	0	834	4,700
Fringe Allocation	0	423	3,801
Indirect Allocation	0	918	7,081
Building Operating Expenses	110,196	97,264	50,000
Professional Services	4,400	9,200	4,800
Total New Budget	\$0	\$0	\$70,382
Total Actual/Planned Budget	\$114,596	\$108,639	\$70,382

TASK: 80611000 BUILDING IMPROVEMENTS

OBJECTIVE: To provide the necessary administrative services to actively manage building improvements to the historic Santa Fe Depot.

ACCOMPLISHMENTS: SANBAG received Federal Grant Funds which have been set aside for the repair and painting of the historic Santa Fe Depot structure. Tenant improvements were completed for the main downstairs lobby for the coffee vendor and for SCAG offices.

DESCRIPTION: SANBAG oversees the day to day operations of the Depot. This task incorporates major improvements and capital maintenance to the Depot and the fund that tracks this activity is a proprietary fund and is more commonly treated as an internal service fund.

WORK ELEMENTS:

1. Receive environmental clearance for the exterior sealing and painting of the Santa Fe Depot.
2. Solicit proposals/bids for the exterior sealing and painting of the Santa Fe Depot.
3. Manage and monitor contractors and budget for capital improvements.

FUNDING

SOURCES:	<u>\$19,803</u>	<u>Rail Asset Revenue</u>
	<u>\$19,803</u>	<u>TOTAL NEW BUDGET</u>
	\$521,299	Total Anticipated Encumbrances on 06/30/10
	\$ 0	Unbudgeted Obligations in Contracts Approved Prior to
		FY 2010/2011

MANAGER: Duane Baker

TASK NO. 80611000 Building Improvements
MANAGER: Duane Baker

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$521,299
Structure & Improvements			521,299
Line Item			
Salaries	0	2,084	3,560
Fringe Allocation	0	1,056	2,879
Indirect Allocation	0	2,293	5,364
Contributions/Other Agencies	0	5,333	0
Structure & Improvements	637,691	157,075	8,000
Total New Budget	\$0	\$0	\$19,803
Total Actual/Planned Budget	\$637,691	\$167,841	\$541,102

TASK: 60511000 PUBLICATIONS AND PUBLIC OUTREACH

OBJECTIVE: To develop a comprehensive public communications program to inform member agencies, private partners, and the community at large regarding the broad range of SANBAG programs and methods by which they can provide input into those programs.

ACCOMPLISHMENTS: SANBAG has an on-going program of outreach and communication with the news media, community organizations, and the general public in San Bernardino County. Through this task, SANBAG has established a cooperative working relationship with key community organizations that provides for public input into SANBAG programs, as well as development of community support for projects at the State and Federal levels.

DESCRIPTION: This task provides for SANBAG's active participation with the general public, as well as with public and private sector organizations concerned with improving transportation and economic development throughout San Bernardino County. The activities in this task include periodic publication of SANBAG information notices, development of program brochures, hosting of community meetings for various subregional projects, manage a variety of public events to commemorate project and program accomplishments, and management of a media information program relative to all SANBAG activities.

Funding for consulting and professional services to perform the Inland Empire Annual Survey, Quarterly Economic Report, and website maintenance is included in this task.

WORK ELEMENTS:

1. Produce public information materials to educate SANBAG's various audiences on SANBAG programs. Materials include periodic SANBAG information bulletins, program related brochures, public broadcast materials, power point and video presentations, and information packages.
2. Produce press releases and conduct on-going program of media relations to insure accurate and timely public information regarding SANBAG programs and projects. Represent SANBAG on live radio and television interviews to publicize SANBAG activity, and schedule and script SANBAG staff and Board Member interviews.
3. Develop and implement special event activities relative to new and ongoing SANBAG programs and gain public input into SANBAG projects and programs.
4. Manage the SANBAG Internet Web Site and special HELPLINE telephone services for construction projects.
5. Continue the Measure I Awareness Program to report on achievements made possible by the local transportation sales and use tax.

6. Sponsor the Inland Empire Annual Survey.
7. Participate with various public and private organizations concerned with improving transportation and economic development within the County, including Inland Action, Inland Empire Economic Partnership, the Inland Empire Transportation Coalition, Mobility 21 and others.
8. Produce and distribute monthly SANBAG Street Smart newsletter and Quarterly Economic Reports mail/e-mailed to local government, private sector organizations, and the public. Contribute articles to numerous regional publications, and transportation trade magazines. Assist SANBAG work groups in writing and designing special publications, i.e. Washington Advocacy books and Year in Review.

PRODUCT: SANBAG information notices, press releases, specialized brochures, Inland Empire Annual Survey, Quarterly Economic Reports, and transportation related research, special events and media outreach efforts in support of overall SANBAG activities.

FUNDING

SOURCES:	\$ 25,463	Measure I Valley Rail Fund
	281,792	Measure I Valley Major Projects Fund
	200,000	Measure I Valley Administration Fund
	<u>\$ 4,956</u>	<u>Measure I Mountain/Desert Administration Fund</u>
	<u>\$512,211</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/09
	\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: Deborah Robinson Barmack

TASK NO. 60511000 Publications and Public Outreach
MANAGER: Deborah Robinson Barmack

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/09	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	104,882	134,933	127,464
Fringe Allocation	90,434	68,384	103,093
Indirect Allocation	163,918	148,442	192,054
Consulting Fees	31,478	37,500	32,800
Inventorial Equipment	697	0	0
Maintenance of Equipment	0	1,500	0
Meeting Expense	746	4,000	1,000
Mileage Reimb/SANBAG Only	96	1,000	500
Office Expense	265	500	500
Postage	1,419	3,000	1,500
Printing – Internal Only	281	0	2,000
Printing – Miscellaneous	2,014	3,000	1,000
Professional Services	2,784	35,000	26,000
Public Information Activities	7,058	10,500	7,000
SANBAG Vehicle	0	500	300
Subscriptions	892	1,500	1,000
Training/Membership	21,694	44,500	16,000
Travel – Air	1,348	0	0
Travel – Other	216	0	0
Total New Budget	0	0	\$512,211
Total Actual/Planned Budget	\$430,222	\$494,259	\$512,211

TASK: 50111000 FEDERAL TRANSIT ACT PROGRAMMING

OBJECTIVE: Ensure timely and effective use of Federal Transit Administration (FTA) funding apportioned to San Bernardino County and seek additional funding from federal transit discretionary funds to support and improve transit operating and capital investments.

ACCOMPLISHMENTS: Annual validation of formulas for annually allocating FTA Sections 5307 (urban formula bus and rail), 5309 (urban rail), 5316 (Job Access – Reverse Commute) and 5317 (New Freedom Initiatives) funds apportioned to the Los Angeles/Long Beach, San Bernardino/Riverside (to counties), and Victorville/Hesperia/Apple Valley Urbanized Areas (UZA's) to counties. Evaluated, recommended and programmed projects for receipt of FTA Sections 5310 (Special Needs for Elderly Individuals and Individuals with Disabilities) and 5311(f) (Rural Intercity Bus) funding. Annually determine the distribution of FTA Section 5311 (rural formula bus) to eligible rural transit operators. Conducted a call for projects for FTA Sections 5316 and 5317 funds apportioned to the Los Angeles/Long Beach/Santa Ana, Riverside/San Bernardino and Victorville/Hesperia/Apple Valley UZAs and obtained approval of project funding. SANBAG staff has participated in advising the State in its administration of the FTA Sections 5310 and 5311(f) grant programs. SANBAG has also coordinated and supported requests for discretionary FTA funding from various transit operators.

The Board has adopted a policy that the determination of Congestion Mitigation Air Quality (CMAQ) awards for transit projects would be based upon the biennial multi-year short range transit plans (SRTP) prepared by the eligible operators. Transit CMAQ awards for Fiscal Year 2009/2010 will require the filing of grants to the FTA.

DESCRIPTION: This project includes determining the distribution of Federal Transit Administration (FTA) Sections 5307, 5309, 5310, 5311, 5311(f), 5316 and 5317 funds as well as CMAQ funds committed to transit projects. It includes coordinating requests from the transit operators for additional discretionary funding. The task also includes contracting for Federal Single Audits of the small urban and rural operators.

WORK ELEMENTS:

1. Prepare annual Section 5311 Program of Projects (POP).
2. Provide assistance in preparing Section 5311 grant applications.
3. Monitor Congressional appropriation of FTA funds and FTA regulation promulgation.
4. Provide assistance to Omnitrans in preparation of Section 5307 POP and grant application.

5. Provide assistance to Victor Valley Transit Service Authority in preparing Section 5307 POP and grant application.
6. Provide assistance to transit operators in preparing CMAQ grant applications.
7. Provide concurrence with the use of Section 5307 and/or 5309 apportioned to the San Bernardino Valley by the Southern California Regional Rail Authority.
8. Conduct a call for projects for available Section 5316 and 5317 funds in the San Bernardino and Victor Valleys
9. Maintain Federal Sections 5307, 5309, 5311, 5316 and 5317 formula grant monitoring system to ensure timely commitment of funds.
10. Participate in review and prioritization of FTA Sections 5310 and 5311(f) applications and prepare recommendation for Board support.
11. Support operators' requests for discretionary capital funds.
12. Participate on the State 5311(f) program improvement committee.

PRODUCT: Programming of Federal Transit Act funding for eligible transit operator projects.

FUNDING

SOURCES: \$99,992 Local Transportation Fund - Planning

\$99,992 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances as of 06/30/10

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011

MANAGER: Mitch Alderman

TASK NO. 50111000 Federal Transit Act Programming
MANAGER: Mitch Alderman

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	18,075	23,917	14,852
Fringe Allocation	15,585	12,121	12,012
Indirect Allocation	28,249	26,311	22,378
Auditing	75,011	24,750	50,000
Meeting Expense	42	75	0
Mileage Reimb/SANBAG Only	38	125	50
Postage	324	50	25
Printing – Internal Only	0	50	25
Professional Services	213	0	0
Travel – Air	0	450	450
Travel – Other	0	200	200
Total New Budget	\$0	\$0	\$99,992
Total Actual/Planned Budget	\$137,537	\$88,049	\$99,992

TASK: 50211000 TDA ADMINISTRATION

OBJECTIVE: To ensure timely and effective use of Local Transportation Funds (LTF) and the remaining balance of State Transit Assistance (STA) Funds made available by the Transportation Development Act (TDA). Ensure all requirements are met by SANBAG and the recipients of TDA funds.

ACCOMPLISHMENTS: The Board adopts the definition of “Unmet Needs” and “Reasonable to Meet” each July when it sets the dates for conducting the unmet transit needs public hearings. In March 2010 the Board adopted the formal findings from the September 2009 hearings. During Fiscal Year 2009/2010 SANBAG issued the biennial call for projects for nearly \$3.3 million in LTF for bicycle/pedestrian and bus stop access improvement projects. In February 2010 the Board approved an apportionment of LTF for Fiscal Year 2010/2011 in the amount of \$54 million. These funds will be made available for transportation planning, fund administration, pedestrian and bicycle, transit and street improvements. The LTF apportionment reflects a continuing decline in sales tax receipts due to the declining economy. The State Transit Assistance Funds (STA) allocation from the State was reduced to zero for the Fiscal Year 2009/2010 and will remain at zero until Fiscal Year 2012/2013. STA fund balances from prior Fiscal Years were made available to San Bernardino County for transit capital projects during Fiscal Year 2009/2010.

DESCRIPTION: Administration of the funds made available by the Transportation Development Act - LTF and STA, including contracting for fiscal and compliance audits of all claimants except Omnitrans. Conduct annual Unmet Transit Needs public hearings within the Mountain/Desert Region of the County and develop formal findings to the testimony received. Continue participation on the State TDA Advisory Committee. This task will also include an award of a contract for the updating of the SANBAG TDA Fund Application Manual.

WORK ELEMENTS:

1. For Fiscal Year ending June 30, 2010, prepare State Controller report of LTF and STAF, coordinate with SANBAG auditor for audit of LTF and STA funds and monitor contract auditor work and final product for TDA claimants.
2. Provide assistance in preparation of TDA claims and claim amendments.
3. Obtain SANBAG Board approval of LTF and STA Allocation Resolution.
4. Maintain TDA monitoring systems which includes for: 1) the LTF: a monthly tracking of Board of Equalization (BOE) receipts versus estimates; prepare allocation and disbursement instructions; monitor quarterly interest earnings and monthly cash balances, determine status of transit capital allocations, bicycle/pedestrian and bus stop access improvement awards, unpaid allocations and unallocated apportionments and 2)

the STA: a monthly tracking of allocations and disbursements, interest earnings, cash balances.

5. Forward all approved allocations to Auditor/Controller with copy to appropriate claimant and issue disbursement instructions to the County Auditor/Controller.
6. Schedule, mail and publish notices for annual TDA unmet transit needs public hearings (a minimum of three hearings will be held in the Mountain/Desert Region). Obtain court recorder services for public hearings. Prepare summary of testimony received, recommended staff response and formal findings for review by Public and Specialized Transportation Advisory and Coordinating Council (PASTACC) and the hearing boards. Obtain Board adoption of formal findings.
7. Prepare a revised LTF estimate and apportionments for Fiscal Year 2010/2011 if needed and prepare the LTF estimate and apportionments for Fiscal Year 2011/2012 for Board approval.
8. Coordinate with contract auditor the conducting of fiscal and compliance audit of all claimants receiving TDA funds during Fiscal Year 2009/2010. Review all draft audits for accuracy.
9. Attend and participate in Statewide TDA Advisory Committee meetings.
10. Prepare and issue a Request for Proposal for the SANBAG TDA Fund Application Manual contract. Obtain Board approval to award contract for update of the TDA Fund Manual

PRODUCT: Fulfill statutory responsibility to allocate and disburse TDA funds.

FUNDING

SOURCES: \$450,000 Local Transportation Fund - Administration

\$450,000 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances as of 06/30/10

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011

MANAGER: Mitch Alderman

TASK NO. 50211000 TDA Administration
MANAGER: Mitch Alderman

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	34,842	72,434	52,609
Fringe Allocation	30,042	36,710	42,550
Indirect Allocation	54,454	79,686	79,267
Auditing	27,615	174,364	180,000
Consulting Fees	113,546	23,086	0
Mileage Reimb/SANBAG Only	269	250	400
Postage	378	500	874
Printing – Internal Only	268	500	500
Printing – Miscellaneous	1,063	0	4,200
Professional Services	1,041	83,370	88,000
Training/Membership	199	0	0
Travel – Air	641	1,200	1,200
Travel – Other	281	350	400
Total New Budget	\$0	\$0	\$450,000
Total Actual/Planned Budget	\$264,639	\$472,450	\$450,000

TASK: 50611000 LOCAL TRANSPORTATION FUND

OBJECTIVE: To serve as a depository for San Bernardino County Local Transportation Fund (LTF) prior to allocation and distribution to transit agencies and local jurisdictions.

ACCOMPLISHMENTS: As the administrator of the Local Transportation Fund (LTF), SANBAG has annually distributed the funds based on the Board of Director's adopted apportionment and/or revised apportionment and in accordance with the Transportation Development Act (TDA) Statutes and the California Code of Regulations

DESCRIPTION: The Transportation Development Act (TDA), also known as the Mills-Alquist Deddeh Act, authorized the creation of the LTF for transportation purposes. LTF revenues are derived from ¼ cent of the 7.75-cent retail sales tax collected within San Bernardino County. The State Board of Equalization returns the 1/4-cent to the County according to the amount of tax collected. LTF is allocated in a specific priority order, 1) Administration Allocations, sums as are necessary for SANBAG and the County Auditor/Controller to administer the Fund, 2) Planning and Programming Allocations, up to three percent (3%) of the annual revenues for SANBAG and a proportionate share of \$1.0 million to SCAG, 3) Pedestrian and Bicycle Allocations, two percent (2%) of the remaining annual revenues, 4) Rail Passenger Service up to area of apportionment, 5) Community Transit Service Allocation up to five percent (5%) of the annual revenue, 6) Public Transportation Allocations up to area of apportionment, 7) Miscellaneous Transportation Allocations, including contract transit service, street and road projects and projects which are provided for use by pedestrian and bicycles in the Mountain/Desert Region up to area of apportionment. Pursuant to California Code of Regulations Section 6644, prior to March 1st the Commission shall determine and advise all prospective claimants of the amounts of all area apportionments from the fund. In February 2010 the Board approved an apportionment of \$54 million for Fiscal Year 2010/2011.

WORK ELEMENTS:

1. This task contains the actual pass-through funds and does not include any budget for SANBAG tasks funded by LTF Administration, Programming and Planning or Rail. This task is for accounting purposes only.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES: \$44,879,522 Local Transportation Fund-Pass-Through

\$44,879,522 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/10
\$ 0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011

MANAGER: Mitch Alderman

TASK NO. 50611000 Local Transportation Fund
MANAGER: Mitch Alderman

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Contributions/Other Agencies	0	0	44,879,522
LTF Pass thru Disbursements	64,687,593	54,068,165	0
Total New Budget	\$0	\$0	\$44,879,522
Total Actual/Planned Budget	\$64,687,593	\$54,068,165	\$44,879,522

TASK: 50711000 STATE TRANSIT ASSISTANCE FUND

OBJECTIVE: To serve as the depository for the San Bernardino County State Transit Assistance Fund (STA) prior to allocation and distribution to transit agencies and operators.

ACCOMPLISHMENTS: As the administrator of the State Transit Assistance Fund (STAF), SANBAG has annually allocated funds to transit agencies and operators for capital projects based on the Board approved Short Range Transit Plans (SRTP) and Budgets or amendments thereto from each operator and to SANBAG for rail capital projects in accordance with the Transportation Development Act (TDA) Statutes and the California Code of Regulations.

DESCRIPTION: The State Transit Assistance Fund (STA) was created under Chapter 161 of the Statutes of 1979 (SB 620) and provides a second source of TDA funding for transportation planning and mass transportation specified by the Legislature. Funds are derived from the statewide sales tax on gasoline and diesel fuel. The money is appropriated to the State Controller by the legislature. Pursuant to Public Utility Code (PUC) Section 99313, 50% of the Statewide STA is allocated to SANBAG based on the ratio of the population of the area under its jurisdiction to the total population of the State. In addition and pursuant to PUC Section 99314, the other 50% is allocated to each of the eligible transit operators and to SANBAG as a member agency to Southern California Regional Rail Authority (SCRRA) based on the ratio of total fare and local support revenue of all the operators during the prior fiscal year to the total fare and local support revenue of all the operators in the State. STA funds must be disbursed by a resolution adopted by the SANBAG Board and may not be allocated to fund administration or street and road projects. In Fiscal Year 2009/2010 the State ceased the allocation of STA funding to SANBAG and all state-wide eligible transit operators. As result of a lawsuit by the California Transit Associate, the State is required to repay the borrowed funds; however, due to the financial condition of the State, the return of funds and reinstatement of STAF may not occur. Should the funds be reinstated in whole or part, this task will be used to continue the necessary disbursements.

WORK ELEMENTS:

1. This task contains the actual pass-through funds and does not include any budget for SANBAG tasks funded by STAF Rail. This task is for accounting purposes only.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	\$0	<u>State Transit Assistance Fund-Pass-Through</u>
	\$0	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10

**\$0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011**

MANAGER: Mitch Alderman
TASK NO. 50711000 State Transit Assistance Fund
MANAGER: Mitch Alderman

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Contributions/Other Agencies	6,941,368	884,410	0
STAF Pass thru Disbursements	0	8,534,417	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$6,941,368	\$9,418,827	\$0

TASK: 51311000 MEASURE I VALLEY ELDERLY & DISABLED

OBJECTIVE: To ensure the efficient and effective use of Valley Measure I Elderly & Disabled (E&D) funds.

ACCOMPLISHMENTS: Provide fare subsidies for elderly individuals and individuals with disabilities and operating assistance for the Americans with Disabilities Act complementary paratransit primarily in the Omnitrans service area. SANBAG has sponsored up to five scholarships to Valley public and social service transportation agencies to attend the Transit & Paratransit Management Certificate Program conducted by the University of the Pacific twice a year. SANBAG has also contracted with an entity to provide ADA passenger education and complaint mediation.

DESCRIPTION: This project involves the disbursement of Measure I - E&D funding within the Valley. Omnitrans includes this funding source for fare subsidies for seniors and persons with disabilities using transit service and for a direct service subsidy for the operation of the ADA complementary paratransit service. The task also includes the provision of up to five scholarships for the University of the Pacific Transit and Paratransit Management Certificate Program session.

WORK ELEMENTS:

1. Process payment requests to Omnitrans.
3. Approve up to five scholarship applications for each University of the Pacific Transit and Paratransit Management Certificate Program session.

PRODUCT: Distribution of Valley Elderly & Disabled money. Quarterly reports of contractor activity.

FUNDING

SOURCES: \$6,428,047 Measure I 2010-2040 Valley Senior Disabled Transit Fund

\$6,428,047 TOTAL NEW BUDGET

\$	0	Total Anticipated Encumbrances on 06/30/10
\$	0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: Mitch Alderman

TASK NO. 51311000 Measure I Valley Elderly & Disabled
MANAGER: Mitch Alderman

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	0	0	1,246
Fringe	0	0	1,008
Indirect	0	0	1,878
Contributions/Other Agencies	7,425,081	6,172,483	6,423,915
Mileage Reimb/SANBAG Only	39	0	0
Professional Services	-848	0	0
Total New Budget	\$0	\$0	\$6,428,047
Total Actual/Planned Budget	\$7,424,272	\$6,172,483	\$6,428,047

TASK: 60111000 COUNTY TRANSPORTATION COMMISSION - GENERAL

OBJECTIVE: Carry out basic statutory Commission tasks, relate to other organizations in California's transportation planning/programming process, and respond to small short-term transportation issues needing immediate attention.

ACCOMPLISHMENTS: SANBAG has successfully performed its role as the statutorily designated County Transportation Commission responsible for transportation programming and planning activities for more than 30 years.

DESCRIPTION: Activities included in this task fulfill County Transportation Commission responsibilities and functions identified in the California Public Utilities Code. These include transportation funding, programming, planning, and policy-related activities. Many of the County Transportation Commission activities are addressed in separate tasks, because of the magnitude of those work efforts. This task provides for Commission activities not otherwise contained in separate tasks, including support for activities of Policy Committees related to SANBAG's Commission function.

WORK ELEMENTS:

1. Provide technical assistance and coordination for local agencies and Caltrans relative to general transportation planning and programming activities.
2. Perform various countywide transportation planning activities or analyses, including provision of information to the decision-making process of the SANBAG Board of Directors.
3. Support participation of Board Members and staff at meetings associated with SANBAG's functions as a County Transportation Commission, including the Plans and Programs Policy Committee of SANBAG, as well as meetings of the California Transportation Commission (CTC), Regional Transportation Planning Agencies (RTPA), Regional Transportation Agencies' Coalition (RTAC), and Caltrans/Regional Coordination meetings.

FUNDING

SOURCES:	\$ 25,000	SAFE Vehicle Registration Fees Fund
	\$ 62,865	Measure I Valley Administration Fund
	<u>\$417,032</u>	<u>Local Transportation Fund - Planning</u>
	<u>\$504,897</u>	<u>TOTAL NEW BUDGET</u>
	\$ 0	Total Anticipated Encumbrances on 06/30/10
	\$ 0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: Ty Schuiling

TASK NO. 60111000 County Transportation Commission - General
MANAGER: Ty Schuiling

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Salaries	96,072	99,409	98,716
Extra Help	12	0	0
Fringe Allocation	82,838	50,380	79,842
Indirect Allocation	150,159	109,361	148,739
Commissioners Fees	52,200	50,000	100,000
Communications	0	100	100
Contributions/Other Agencies	0	5,000	5,000
Meeting Expense	4,822	5,000	6,000
Mileage Reimb/Nonemployee	13,103	25,000	25,000
Mileage Reimb/SANBAG Only	42	500	500
Office Expense	67	300	300
Postage	1,090	1,100	1,100
Printing – Internal Only	0	2,000	2,000
Printing – Miscellaneous	0	100	100
Professional Services	4,802	0	0
Software	5	0	0
Training/Membership	26,525	28,000	28,000
Travel – Air	6,012	6,000	6,000
Travel – Air/Nonemployee	0	0	500
Travel – Other	3,265	3,000	3,000
Travel – Other/Nonemployee	633	500	0
Total New Budget	\$0	\$0	\$504,897
Total Actual/Planned Budget	\$441,647	\$385,750	\$504,897

TASK: 50411000 MEASURE I ADMINISTRATION - VALLEY

OBJECTIVE: To administer the Valley Cities' Local Pass-Through Funds including: 1) the distribution of funds; 2) processing the checks; 3) updating population and tax collection information; 4) annual performance audits; 5) administer the Local Stimulus Program for the Valley area.

ACCOMPLISHMENTS: SANBAG has successfully administered the Measure I Program since its inception in 1989. This program ended on March 31, 2010, with the new Measure I Program beginning on April 1, 2010 for a period of 30 years.

Measure I Administration also includes the distribution of Local Stimulus Program funds to local agencies which was approved in fiscal year 2009-2010.

DESCRIPTION: Conduct the administrative functions necessary to carry out the new Valley Measure I 2010-2040 Program as authorized by Public Utilities Code Section 180105 and Ordinance 04-01 of the San Bernardino County Transportation Authority, including distribution of Measure I revenue among the various program categories, audit of financial transactions, and technical assistance to local representatives in developing capital improvement programs. The task also includes the Local Stimulus Program. This task contains funding for independent auditors to audit recipients of Valley Measure I Local Pass-Through Funds and provides for administration of the Local Stimulus Program.

WORK ELEMENTS:

1. Monthly, after receipt of Board of Equalization (BOE) payment, run the Measure I distribution program.
2. Monthly, produce checks, making necessary adjustments to distribution program amounts due to Debt Service funds held by The Bank of New York Trust Company and overpayments/underpayments due to population or sales tax collection updates.
3. Annually, make population estimate adjustments to the distribution programs based on information received from the Department of Finance.
4. Annually, contract with an audit firm to conduct financial and compliance audits of cities and the County.
5. Annually, review findings of audit firm prior to finalizing audit reports.
6. Annually, pay audit firm for services.
7. Prepare guidance on adoption of the Five Year Capital Improvement Programs and Twenty Year Transportation Plan, with financial forecasts.
8. Compile and maintain the Five Year Capital Improvement Programs and Twenty Year Transportation Plans for expenditure of Measure I funds.
9. Maintain contact and relationship with Board of Equalization to perform functions incident to the administration and operation of the tax collection program.
10. Develop and refine policies specific to Measure I Program.

11. Administer Local Stimulus Program.

PRODUCT: Monthly distribution checks, annual audit reports and Local Stimulus Program payments.

FUNDING

SOURCES: \$ 146,596 Measure I 2010-2040 Valley Administration Fund

\$ 146,596 TOTAL NEW BUDGET

\$24,326,118 Total Anticipated Encumbrances on 06/30/10

\$ 0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011

MANAGER: William Stawarski

TASK NO. 50411000 Measure I Administration - Valley
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$24,326,118
Distribution to Cities			24,326,118
Line Item			
Salaries	12,821	20,116	18,789
Fringe Allocation	11,055	10,195	15,197
Indirect Allocation	20,037	22,130	28,310
Contributions/Other Agencies	0	24,326,118	0
Auditing	25,145	27,400	25,000
Commissioners Fees	21,300	23,000	23,000
Office Expense	28	100	100
Postage	8	100	100
Printing - Internal Only	4	20	100
Professional Services	29,599	34,000	35,000
Travel - Other	897	2,000	1,000
Total New Budget	\$0	\$0	\$146,596
Total Actual/Planned Budget	\$120,894	\$24,465,179	\$24,472,714

TASK: 9180000 VALLEY MEASURE I LOCAL

OBJECTIVE: To serve as a depository for Measure I Local Pass-Through Funds prior to distribution to local jurisdictions.

ACCOMPLISHMENTS: As administrators of all Measure I funds, SANBAG has annually distributed Measure I funds based on the formula specified in the Ordinance to fifteen (15) cities in the valley and the County of San Bernardino.

DESCRIPTION: Measure I provides that a portion of the proceeds from the half cent transactions and use tax collected in the Valley portion of San Bernardino County be distributed among the cities and the County based on the ratio of each jurisdiction's population to the total Valley population. SANBAG annually adjusts the allocation formula January 1 of each year to reflect population changes as prepared by State Department of Finance. In 2004, San Bernardino County voters approved the continuation of Measure I. This .5% transactions and use tax for transportation purposes is scheduled to remain in effect until March 31, 2040.

WORK ELEMENTS:

1. This task contains the actual pass-through funds and does not include any budget for administrative costs. This task is for accounting purposes only.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES: \$16,398,080 Measure I 2010-2040 Valley Local Street Projects/
Pass-Through Fund

\$16,398,080 TOTAL NEW BUDGET

\$ 0 Total Anticipated Encumbrances on 06/30/10
\$ 0 Unbudgeted Obligations in Contracts Approved Prior to
FY 2010/2011

MANAGER: William Stawarski

TASK NO. 9180000 Valley Measure I Local
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Distribution to Cities	16,998,359	18,116,217	16,398,080
Total New Budget	\$0	\$0	\$16,398,080
Total Actual/Planned Budget	\$16,998,359	\$18,116,217	\$16,398,080

TASK: 94211000 FINANCIAL MANAGEMENT

OBJECTIVE: To provide the necessary administrative services to actively manage SANBAG's Financial Management Program.

ACCOMPLISHMENTS: SANBAG has successfully managed all activities related to bond issuance, debt service, investments and cash flow requirements. This activity has been conducted since the inception of the Measure I Program.

DESCRIPTION: Conduct all administrative functions necessary to carry out the management of the Financial Management Program. Expenditures incurred for this function were originally charged against the issue to which it related. SANBAG has consolidated the fees to better manage all administrative expenditures related to this program. This task provides for two consulting services contracts to provide financial and investment advisory services related to revenue forecasting, cash management, investments, bond issuance, cash flow schedules and debt management.

WORK ELEMENTS:

1. Financial advisory services will include continuing review of strategic plan and cash flows, taking into account.
 - a. The short and long-term needs of SANBAG.
 - b. Financing options and alternative debt structures.
 - c. Financing timetables.
 - d. Revenue forecasts.
2. Investment advisory services will include the following:
 - a. Advice on portfolio performance.
 - b. Advice on current investment strategies, cash management and cash flow projections.
 - c. Monthly preparation of investment report and review.
3. Utilize the services of an independent consultant to perform a review of all of SANBAG's investment policies, practices, procedures and portfolio status. Written observations and recommendations regarding the adequacy of investment controls will be presented to the Administrative Committee upon completion of the review.
4. As necessary, review financing timetables and structure new money bond issue including rating agency presentations and official statements.

PRODUCT: This activity pursues a conservative Debt Service Management strategy.

FUNDING

SOURCES:	\$298,332	Measure I 2010-2040 Valley Freeway Projects Fund
	\$ 53,861	Measure I 2010-2040 Valley Administration Fund
	\$ 20,000	Measure I Valley Rail

\$ 6,522 **Measure I 2010-2040 Mountain/Desert Administration Fund**

\$378,715 **TOTAL NEW BUDGET**

\$ 90,000 **Total Anticipated Encumbrances on 06/30/10**
\$ 0 **Unbudgeted Obligations in Contracts Approved Prior to**
 FY 2010/2011

MANAGER: William Stawarski

TASK NO. 94211000 Financial Management
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$90,000
Professional Services			90,000
Line Item			
Salaries	15,804	45,417	23,681
Fringe Allocation	13,627	23,017	19,153
Indirect Allocation	24,699	49,964	35,681
Consulting Fees	2,250	0	0
Cost of Issuance – Bond	418,156	20,000	0
Miscellaneous Expense	15,748	20,000	0
Office Expense	0	0	0
Postage	48	0	100
Printing – Internal Only	48	100	100
Professional Services	237,963	259,000	300,000
Total New Budget	\$0	\$0	\$378,715
Total Actual/Planned Budget	\$728,343	\$417,498	\$468,715

TASK: 90711000 DEBT SERVICE - BIG BEAR/92 ISSUE

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the City of Big Bear Lake's portion of the Debt Service on the 1992 Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1992 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the City of Big Bear Lake's portion of the \$110,000,000 Sales Tax Revenue Bonds, 1992 Series A. The 1992 bond proceeds were used for streetscape and under grounding on State Route 18.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	\$0	<u>City of Big Bear Lake Measure I Arterial Funds</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 90711000 Debt Service - Big Bear/92 Issue
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	108,212	0
Interest Payable – Bonds	12,355	0	0
Principal Payable – Bonds	95,831	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$108,186	\$108,212	\$0

TASK: 90811000 - DEBT SERVICE - MT./UNINCORPORATED/92 ISSUE

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the County of San Bernardino's portion of the Debt Service on the 1992 Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1992 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the County of San Bernardino's portion of the \$110,000,000 Sales Tax Revenue Bonds, 1992 Series A. The 1992 bond proceeds were used for streetscape and under grounding on State Route 18.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:

<u>\$0</u>	County of San Bernardino Mountain Subarea <u>Measure I San Bernardino County Arterial Fund</u>
<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
\$0	Total Anticipated Encumbrances on 06/30/10
\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 90811000 Debt Service – Mt./Unincorporated/92 Issue
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	45,965	0
Interest Payable – Bonds	5,248	0	0
Principal Payable – Bonds	40,705	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$45,953	\$45,965	\$0

TASK: 93111000 DEBT SERVICE - MAJOR/97 ISSUE

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 1997 Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1997 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the Major Projects' portion of the October 30, 1997, \$65,000,000 Sales Tax Revenue Bonds, 1997 Series A. The proceeds were used to fund capital projects as outlined in the strategic plan.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	\$0	<u>Measure I Valley Major Projects Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 93111000 Debt Service – Major/97 Issue
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	10,524,206	0
Interest Payable – Bonds	967,206	0	0
Principal Payable – Bonds	9,560,000	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$10,527,206	\$10,524,206	\$0

TASK: 94411000 DEBT SERVICE - MAJOR/96 ISSUE

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 1996 Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1996 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the Major Projects' portion of the November 27, 1996, \$60,935,000 Sales Tax Revenue Bonds, 1996 Series A.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	<u>\$0</u>	<u>Measure I Valley Major Projects Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 94411000 Debt Service – Major/96 Issue
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	6,566,250	0
Interest Payable – Bonds	646,876	0	0
Principal Payable – Bonds	5,013,821	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$5,660,697	\$6,566,250	\$0

TASK: 94611000 DEBT SERVICE - BARSTOW/96 ISSUE

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the City of Barstow's portion of the Debt Service on the 1996 Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 1996 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the City of Barstow's portion of the November 27, 1996, \$60,035,000 Sales Tax Revenue Bonds, 1996 Series A. The proceeds were used for construction of the Lenwood Interchange.

WORK ELEMENTS:

1. This task contained the actual collection of Debt Service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	\$0	<u>City of Barstow Measure I Arterial Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 94611000 Debt Service – Barstow/96 Issue
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	742,120	0
Interest Payable – Bonds	85,209	0	0
Principal Payable – Bonds	664,643	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$749,852	\$742,120	\$0

TASK: 94811000 DEBT SERVICE - MAJOR/01 ISSUE A

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 2001 Series A Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the Major Projects' portion of the January 21, 2001 \$85,000,000 Sales Tax Revenue Bonds, 2001 Series A. The proceeds were used to fund capital projects as outlined in the strategic plan.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	<u>\$0</u>	<u>Measure I Valley Major Projects Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 94811000 Debt Service – Major/01 Issue A
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	11,665,500	0
Interest Payable - Bonds	954,312	0	0
Principal Payable – Bonds	10,635,000	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$11,589,312	\$11,665,500	\$0

TASK: 94911000 DEBT SERVICE - MAJOR/01 ISSUE B

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Major Projects' portion of the Debt Service on the 2001 Series B Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 B Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the Major Projects' portion of the April 10, 2001 \$47,020,000 Sales Tax Revenue Bonds, 2001 Series B. The proceeds were used to fund a partial defeasance of the Sales Tax Revenue Bonds, 1993 Series A.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task is for accounting purposes only. There is no budget request for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	\$0	<u>Measure I Valley Major Projects Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 94911000 Debt Service – Major/01 Issue B
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	10,457,200	0
Interest Payable – Bonds	769,135	0	0
Principal Payable – Bonds	9,336,262	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$10,105,397	\$10,457,200	\$0

TASK: 95011000 DEBT SERVICE – YUCCA VALLEY/01 ISSUE B

OBJECTIVE: To account for the Measure I Sales Tax funds withheld by the Bond Trustee, The Bank of New York Trust Company, N.A., for the Town of Yucca Valley's portion of the Debt Service on the 2001 Series B Sales Tax Revenue Bonds.

ACCOMPLISHMENTS: SANBAG has successfully monitored the activities of the trustee who has been withholding funds for Debt Service and who has been investing funds on behalf of SANBAG. This activity relates specifically to the issuance of the 2001 B Sales Tax Revenue Bonds. The outstanding balance of the revenue bonds was paid on March 1, 2010.

DESCRIPTION: Debt Service for the Town of Yucca Valley's portion of the April 10, 2001, \$47,020,000 Sales Tax Revenue Bonds, 2001 Series B. The proceeds were used to fund a partial defeasance of the Sales Tax Revenue Bonds, 1993 Series A.

WORK ELEMENTS:

1. This task contained the actual collection of debt service funds and does not include any budget for the cost of administration. This task was for accounting purposes only. There is no budget requested for fiscal year 2010-2011.

PRODUCT: Fiscal Accounting.

FUNDING

SOURCES:	<u>\$0</u>	<u>Town of Yucca Valley Measure I Arterial Fund</u>
	<u>\$0</u>	<u>TOTAL NEW BUDGET</u>
	\$0	Total Anticipated Encumbrances on 06/30/10
	\$0	Unbudgeted Obligations in Contracts Approved Prior to FY 2010/2011

MANAGER: William Stawarski

TASK NO. 95011000 Debt Service – Yucca Valley/01 Issue B
MANAGER: William Stawarski

BUDGET COMPARISON
2010/2011 Proposed Budget

	2008/09 Actual	2009/10 Budget As of 02/03/10	2010/11 Proposed
Anticipated Encumbrances	\$0	\$0	\$0
Line Item			
Debt Service Expense	0	169,410	0
Interest Payable - Bonds	12,665	0	0
Principal Payable – Bonds	153,738	0	0
Total New Budget	\$0	\$0	\$0
Total Actual/Planned Budget	\$166,403	\$169,410	\$0

- San Bernardino County Transportation Commission ■ San Bernardino County Transportation Authority
■ San Bernardino County Congestion Management Agency ■ Service Authority for Freeway Emergencies

Minute Action

AGENDA ITEM: 7

Date: March 10, 2010

Subject: State & Federal Legislative Update

Recommendation:* Receive and File State & Federal Legislative Update

Background: Transportation issues have been front and center in both Washington and Sacramento in recent weeks. This staff report is an update on recent developments in both capitals that impact SANBAG.

Federal Update

The federal highway program expired on Sunday, February 28, 2010, less than 48 hours after Congress failed to approve an extension of the program through December 31, 2010, along with a package of social programs. Transportation appeared to be collateral damage from a partisan dispute between Sen. Jim Bunning (R-KY) and the Majority over how to pay for extensions of unemployment benefits. The Senate adjourned without resolving the dispute, meaning that the authority to spend funds from Highway Trust Fund (HTF) temporarily lapsed. Early last week, Sen. Bunning yielded and a 30-day extension of SAFETEA-LU was headed to the President's desk. In the mean time, the Federal Highway Administration (FHWA) and other departments within the U.S. Department of Transportation were furloughed. This temporary work stoppage at FHWA could translate into delays in processing paperwork for SANBAG projects, and oversight of construction jobs. The tangible ripple effect of the furloughs is not yet known; however, it is positive news that Congress has acted to reinstate contract authority for the HTF and get the program back on track.

*

Approved
Administrative Committee

Date: _____

Moved:

Second:

In Favor:

Opposed:

Abstained:

Witnessed: _____

Since October 2009, the federal surface transportation program has survived on a series of short term extensions. These month-to-month extensions have kept formula funding levels at flat or reduced levels while Congress and the Administration jostle to determine the timing of an eventual multi-year authorization that will succeed SAFETEA-LU. Last week Sen. Barbara Boxer (D-CA), Chair of the Senate Committee on Environment & Public Works (EPW), made public comments that once Congress completes a 10-month extension of SAFETEA-LU; her committee will begin work on a full new multi-year authorizing bill. If this forecast becomes reality, it will have significant implications for SANBAG. Sen. Boxer's bill, which she has named "MAP-21", will be a tremendous opportunity to enact federal policy reforms that address SANBAG's priorities, such as goods movement, public private partnerships, transit, and rail safety. While the House's Subcommittee on Highways & Transit approved a new authorization bill last summer, there has been no momentum towards passing a bill as the Obama Administration has advocated delaying action until March 2011. SANBAG staff and lobbyists will continue to keep the Board apprised of developments relative to MAP-21 so that the agency can be strategically positioned for funding and policy reforms.

Still on the table is a scaled-down version of a "jobs bill", which has experienced several fits and starts over the last few months. While the House passed the "Jobs for Main Street Act" in December, which closely imitated the 2009 American Recovery & Reinvestment Act (ARRA), the Senate's jobs bill is merely the 10-month extension of SAFETEA-LU and the restoration of rescinded highway funds that were taken away from states last fall. The Senate jobs bill contains other provisions for small businesses and is a fraction of the size of ARRA. The Senate jobs bill does not contain any new "stimulus-style" spending for transportation. Negotiations between the Senate and House are still pending. Again, SANBAG staff will continue to keep the Board apprised of developments relating to a jobs bill.

March marks a busy month for legislative offices as they sift through hundreds of requests from constituents for appropriations in FY 2011. SANBAG has completed appropriations requests to all House Members representing San Bernardino County and both Senators from California, pursuant to the Board's adopted priorities. SANBAG Board Members participating in the annual advocacy trip to Washington, DC last month provided in-person follow-up to each legislative office to discuss SANBAG's funding priorities.

State Update

Much of the Governor's original "gas tax swap" concept to manipulate transportation funding to help reduce the state's \$21 billion (and growing) deficit remains intact in the Legislature. The Majority in the Senate and Assembly have had a long month of negotiations to finalize legislation to implement the swap, as previously discussed at the SANBAG Administrative Committee and full Board. As of the writing of this report, votes on the tax swap package had not yet taken place but were expected soon.

To summarize, the proposal on the table would remove gasoline from the sales tax base and raise the motor fuel excise tax an equivalent amount to keep highway funding "revenue neutral," effectively gutting Propositions 42 and 1A. Transit is hit extremely hard, but still retains a trickle of revenue from the sales tax on diesel fuel. Meanwhile, local entities such as SANBAG are proposed to be given the authority to implement local gas fees to pay for the implementation of SB 375. The intent of the Majority to authorize local gas fees is to provide a funding source at the local for transit, which has a nexus to SB 375, while state transit funding is decimated. Nonetheless, the entirety of the proposal maintains funding levels for local streets and roads (HUTA) and the State Transportation Improvement Program (STIP) and the State Highways Operations Preservation and Protection (SHOPP) accounts. In fact, the proposal allows funding for these highway and road programs to increase over time at a level that tracks with what the sales tax revenue would have been if Proposition 42 remained.

Pursuant to direction from the SANBAG Administrative Committee, SANBAG staff and lobbyists have been vocal in opposition to the tax swap, and will continue to voice serious concerns over these maneuvers which destabilize transportation funding.

Finally, state legislators have introduced more than 1,000 bills to be considered over the next few months. The process of vetting these bills in policy and fiscal committees will begin to ramp up in the next two months. As the details of these bills begin to emerge, SANBAG staff will bring forward those pieces of legislation of interest to SANBAG for discussion and action by the Administrative Committee and full Board.

Financial Impact: This item has no impact on the approved SANBAG budget.

Reviewed By: This item is scheduled for review by the Administrative Committee on March 10, 2010

Responsible Staff: Aaron Hake, Director of Intergovernmental & Legislative Affairs

This list provides information on acronyms commonly used by transportation planning professionals. This information is provided in an effort to assist SANBAG Board Members and partners as they participate in deliberations at SANBAG Board meetings. While a complete list of all acronyms which may arise at any given time is not possible, this list attempts to provide the most commonly-used terms. SANBAG staff makes every effort to minimize use of acronyms to ensure good communication and understanding of complex transportation processes.

AB	Assembly Bill
ACE	Alameda Corridor East
ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
APTA	American Public Transportation Association
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ATMIS	Advanced Transportation Management Information Systems
BAT	Barstow Area Transit
CALACT	California Association for Coordination Transportation
CALCOG	California Association of Councils of Governments
CALSAFE	California Committee for Service Authorities for Freeway Emergencies
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CPUC	California Public Utilities Commission
CSAC	California State Association of Counties
CTA	California Transit Association
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
DBE	Disadvantaged Business Enterprise
DEMO	Federal Demonstration Funds
DOT	Department of Transportation
EA	Environmental Assessment
E&D	Elderly and Disabled
E&H	Elderly and Handicapped
EIR	Environmental Impact Report (California)
EIS	Environmental Impact Statement (Federal)
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
HOV	High-Occupancy Vehicle
ICTC	Interstate Clean Transportation Corridor
IEEP	Inland Empire Economic Partnership
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
IIP/ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JARC	Job Access Reverse Commute
LACMTA	Los Angeles County Metropolitan Transportation Authority
LNG	Liquefied Natural Gas
LTF	Local Transportation Funds

MAGLEV	Magnetic Levitation
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority
MDAB	Mojave Desert Air Basin
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSRC	Mobile Source Air Pollution Reduction Review Committee
NAT	Needles Area Transit
NEPA	National Environmental Policy Act
OA	Obligation Authority
OCTA	Orange County Transportation Authority
PA&ED	Project Approval and Environmental Document
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PNRS	Projects of National and Regional Significance
PPM	Planning, Programming and Monitoring Funds
PSE	Plans, Specifications and Estimates
PSR	Project Study Report
PTA	Public Transportation Account
PTC	Positive Train Control
PTMISEA	Public Transportation Modernization, Improvement and Service Enhancement Account
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RFP	Request for Proposal
RIP	Regional Improvement Program
RSTIS	Regionally Significant Transportation Investment Study
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SB	Senate Bill
SAFE	Service Authority for Freeway Emergencies
SAFETEA-LU	Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users
SCAB	South Coast Air Basin
SCAG	Southern California Association of Governments
SCAQMD	South Coast Air Quality Management District
SCRRRA	Southern California Regional Rail Authority
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCIF	Trade Corridor Improvement Fund
TCM	Transportation Control Measure
TCRP	Traffic Congestion Relief Program
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEA-21	Transportation Equity Act for the 21 st Century
TMC	Transportation Management Center
TMEE	Traffic Management and Environmental Enhancement
TSM	Transportation Systems Management
TSSDRA	Transit System Safety, Security and Disaster Response Account
USFWS	United States Fish and Wildlife Service
VCTC	Ventura County Transportation Commission
VVTA	Victor Valley Transit Authority
WRCOG	Western Riverside Council of Governments

San Bernardino Associated Governments



MISSION STATEMENT

To enhance the quality of life for all residents, San Bernardino Associated Governments (SANBAG) will:

- Improve cooperative regional planning
- Develop an accessible, efficient, multi-modal transportation system
- Strengthen economic development efforts
- Exert leadership in creative problem solving

To successfully accomplish this mission, SANBAG will foster enhanced relationships among all of its stakeholders while adding to the value of local governments.

Approved June 2, 1993
Reaffirmed March 6, 1996